

WHAT TO INCLUDE IN A CONSTRUCTION SITE INDUCTION



Introduction

Site manager's details
Sign in and out process
Site address
Site opening hours
Visitor/delivery information
Accreditations



Site information

Site map
COVID-19 site plan e.g one way systems
Traffic map/management
Fire escape plan



PPE & safety/accident & emergency and fire safety

First aider and fire marshal's details
PPE requirements
Accident procedures
Fire and emergency procedures



Site rules

Rules about employees behaviour
Company policies
Alcohol/drug use on site
Red/yellow card policy
Enviromental considerations e.g Considerate Contractor operating rules



Housekeeping

Waste disposal
Hazards
Dangers e.g chemicals/hogweed



COVID-19

Covid-19 rules and process

